

Special Circumstance Codes 2023-2024



If a student cannot take or complete a high-stakes, summative assessment, the Test Coordinator at the building or district level will need to enter the Special Circumstance (SC) code in Educator Portal.

Category	Situation	Description	Testing Requirements, ESSA Implications, Notes	SC Code
Suspension	Long-term suspension	Student is suspended more than 4 weeks, overlapping the testing window.	Student need not be tested and does not count against school for participation.	SC-01
Truancy	Paperwork has been filed for Child in Need of Care	Student is truant at beginning of local testing window and has unexcused absences for greater than 2 consecutive weeks at the time of testing.	Student need not be tested and does not count against school for participation.	SC-04
Truancy	No truancy paperwork filed with county attorney	Student is truant at beginning of local testing window, but no paperwork has been filed.	Student is required to be tested. If the student is not assessed, the student will be counted as not tested and will count against the school for participation.	SC-05
Absences	Chronic absences	Excessive and intermittent absences throughout the state testing window.	Student is required to be tested. If the student is not assessed, the student will be counted as not tested and will count against the school for participation.	SC-07
Absences	Catastrophic illness or accident	Student has been seriously disabled by accident or illness.	Student need not be tested and does not count against school for participation. Must be approved by KSDE.	SC-08
KELPA	Student is unable to complete one domain in KELPA due to a disability	Student has a documented disability that prevents completing of one domain in KELPA.	Student need not test in specific domain and will complete other 3 domains. Counted in participation. Must be approved by KSDE .	SC-11
Private, non-accredited, or home school	Homeschooled for Assessed Subjects (ELA, math, science)	Student is enrolled in a private, non- accredited school or is home schooled AND attends a public school.	Student need not be tested and does not count against school for participation if student is not enrolled in assessed subjects (math, ELA, and/or science) Refer to KIDS documentation for appropriate enrollment and TEST codes.	SC-16
In jail in Adult Facility	Incarceration in an adult facility	If student is incarcerated in an adult facility, USDOE says the student need not be tested.	Student need not be tested. This does not count against school for participation.	SC-24
Special center (long-term placement)	Student is in a special treatment center or residential care center (long-term placement)	Student is in a substance abuse, mental, or behavioral treatment center.	Student is required to be tested. If the student is not assessed, the student will be counted as not tested and will count against the school for participation.	SC-25

Category	Situation	Description	Testing Requirements, ESSA Implications, Notes	SC Code
Special center (short-term placement)	Student is in a special detention center (short-term placement facility)	Student is in a juvenile detention center, a substance abuse, mental, or behavioral treatment center.	Student need not be tested . This does not count against school for participation.	SC-26
Parent refusal	Parent refusal	Parent refuses to allow student to be assessed.	The student is not assessed and will be counted as not tested . Student will count against the school for participation.	SC-27
Cheating	Student is cheating	Student is observed to be engaged in some inappropriate testing practice.	Notify your district test coordinator, who will call KSDE about possibly giving another form of the test. Test is invalid and the student is counted as not tested . Student counts against the school for participation.	SC-28
Homebound	Student is receiving homebound instruction	General education or IEP student is receiving homebound services.	Student is required to be tested. If the student is not assessed, the student will be counted as not tested and will count against the school for participation.	SC-31
Foreign exchange student	Foreign exchange student	Student is required to be tested.	Student is required to be tested. If the student is not assessed, the student will be counted as not tested and will count against the school for participation.	SC-32
Prohibited practices	English Language Arts	English language arts assessment PASSAGE was read to student.	Student counts as not tested . If this is discovered before the test window closes, notify your district test coordinator, who will notify KSDE.	SC-34
Prohibited practices	English Language Arts	Student was <i>not approved</i> for text-to-speech but used it for the ELA passages.	Student counts as not tested and will count against the school for participation.	SC-35
Prohibited practices	Math	Student used a calculator on the non-calculator portions of the assessment.	Student counts as not tested . If discovered before the test window closes, notify your district test coordinator, who will notify KSDE.	SC-36
Prohibited practices	Math	Student used either a teacher-generated or a student-generated math journal.	Student counts as not tested . If this is discovered before the test window closes, notify your district test coordinator, who will notify KSDE.	SC-37
Other	Other reason for ineligibility	Contact your district test coordinator, who will notify KSDE.	Student need not be tested and does not count against the school for participation. Must be approved by KSDE.	SC-39
Moved during testing	Student moved during testing window	The student took one assessment at school and then moved before taking all the required assessments.	Student is not tested on this assessment at this school. This does not count against this school for participation.	SC-41
Mis-administration of assessment	Teacher incorrectly or unethically administered assessment		Student counts as not tested . Notify your district test coordinator, who will notify KSDE.	SC-98